FORM C  
Relevant Experience Matrix

Describe relevant experience held by the Proposer with performing and managing comparable projects, as described in Part B, Section 1.2(f) of this RFQ.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Project Name** | **Client name and address** | **Project Description**  Generally describe the project, including when your firm was brought into the project and how you managed it. Describe the relevance of the project (including whether project occurred in a 50-mile radius of Sacramento, California) and why the experience gained on the project will provide value to JRC should your firm be awarded the Contract for the Work. | **Historical**  **Significance** or addition to historical landmark building?  Yes/No | **Primary product line used** for workstations and private offices, if applicable. | **Square Footage** (Gross floor area) | **Furniture Budget** | **Total Furniture Cost** | **Project Start Date**  (Date your firm began working on project) | **Project Completion Date**  (Date you completed the work. If you have an ongoing service agreement, list the end date of the initial project identified) | **Project Delivery** Was Project Design- Build? Yes/No | **Was Furniture Deadline** met, and if not, explain why. | **Was this a project for a public sector client?** If yes, indicate if it was federal, state, or county funded | **Do you have an ongoing service contract with Client that is continuing after the completion of the original contract?**  Yes/No, and provide a brief description. | **Have you completed any reconfigurations after the initial project was completed?** If yes, describe the reconfiguration(s) and how they were managed. | If yes, to prior question, approximately what percent of product has been reconfigured since the initial installation? |
| 1. |  |  |  |  |  |  |  | Year / Month | Year / Month |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  | Year / Month | Year / Month |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  | Year / Month | Year / Month |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |  | Year / Month | Year / Month |  |  |  |  |  |  |
| 5. |  |  |  |  |  |  |  | Year / Month | Year / Month |  |  |  |  |  |  |
| 6. |  |  |  |  |  |  |  | Year / Month | Year / Month |  |  |  |  |  |  |
| 7. |  |  |  |  |  |  |  | Year / Month | Year / Month |  |  |  |  |  |  |

**FORM D  
Proposed Team Qualification Matrix**

Describe the Proposer’s proposed team members, as described in Part B, Section 1.2(h) of this RFQ.

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| **Proposed team member name** | **Title / proposed role**  **on the project** | **Brief description** of how you define that role and their role and responsibilities on this project | **Years with the firm** | **Percent of time estimated,** relevant to other team members  over the duration of the project | **Team member experience** | **Project 1** from Form C  If yes, list % involvement compared to that of your total team over duration of that project | **Project 2** from Form C  If yes, list % involvement compared to that of your total team over duration of that project | **Project 3** from Form C  If yes, list % involvement compared to that of your total team over duration of that project | **Project 4** from Form C  If yes, list % involvement compared to that of your total team over duration of that project | **Project 5** from Form C  If yes, list % involvement compared to that of your total team over duration of that project | **Project 6** from Form C  If yes, list % involvement compared to that of your total team over duration of that project | **Project 7** from Form C  If yes, list % involvement compared to that of your total team over duration of that project | **Credentials:** List any credentials that you feel are relevant | **Years of Experience** | **Prior Experience** (if applicable) Other relevant experience / projects and why they are relevant, including whether the person’s role on the projects listed on Form C, if applicable. |
|  |  |  |  |  | For each project listed on Form C, indicate with a Yes or No if the team member had a role on the project.  It is understood that firm staff changes over time, and it is not a requirement that all team members be affiliated with each project |  |  |  |  |  |  |  |  |  |  |
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